Title: RRI-Project name

Group-Name  
Team-Members

You are writing this to get the funding for the project. Depending on the kind of project (scientific, basic research, innovations, product development...) you chose the organisation to which you address the proposal: should it be a venture capital firm or a national research funding agency, or maybe the European Commission (via Horizon 2020 or Horizon Europe), or your CEO in the company you are working for...?  
Pls. explain your decision and keep in mind that they are all very keen on the implementation of RRI principles!  
About 3000 words. Deadline is May 28th, 8 a.m.

This might help you: <https://www.rri-tools.eu/>  
Does the project provide answers to any societal challenges/needs: <https://sustainabledevelopment.un.org/?menu=1300> and  
<https://ec.europa.eu/programmes/horizon2020/en/h2020-section/societal-challenges>

# Executive summary

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# Scientific state of the art / Market analysis

Depending on the subject of your project, write a short analysis of the surroundings. If it’s a research project write something about current developments in this field [citations!], on whose work will you base your research… If it’s more like a product development write something about your competitors, other products… Why is your product the best, will be very successful and bring your investors a high ROI?

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# Innovative aspects

What is new and what sets you apart from other existing products on the market? Where do you aim to extend the scientific state of the art?

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# Goals of the project

Describe what you are planning to do and what not, the scope and the goal(s) of the project. How should the final product look, what are its features… Or what research questions should be answered by the work in the project…

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# Expected impact

Describe the expected results of the project, the benefits for the funder/the funding organisation and the impact on society…

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# RRI-Dimensions

Main focus! Invest your time and efforts primarily here: Explain which RRI dimensions are relevant and why/why not, and how they are implemented in your project.  
Another possibility, instead of having an own section on RRI, could be to interweave the RRI dimensions among the other parts of the proposal… if it suits your style better…

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# Risks

What are risks/limiting factors for the implementation of the project and how will you address them? Are there any conflicting stakeholder interests? What could jeopardise the successful completion of the project? Any foreseeable unintended consequences…?

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# Team competences

What are the (needed) competences of your team? Why is your research unit the most appropriate for conducting this kind of research? What methods will be used? What competences in your team, or what past experiences, former products etc. give you a competitive advantage over your competitors?

# Resources and Budget

Think about the resources you would need for your project. Based on the needed resources write a budget with roughly estimated real world figures on person months and their costs, non-personnel costs, overhead...

Timeline: When could be the start and end date of your project.  
Regarding the societal discussions and other circumstances, what would be a useful timeslot for the implementation of the project…? Right now, within a year… How long should it take? Finish as soon as possible, the market is waiting for your product… or you are working on an historic challenge, take your time and all the experts you can get and discuss all the aspects…

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